

ADOPTED

WAC Annual Membership Meeting Minutes (Zoom/In-Person Hybrid) July 21st, 2022

Board Members Present:

Kristin Sample (President)
Tom Feight (VP)
Neils Schmidt (Treasurer)
Mark Sundling
Jeff Cox
Paul Wickstrom (Acting Secretary)
Curt Biggs

Absent:

Julie Curtis (Secretary)
Vern Fuller

Other members in attendance:

Aileen R
Marla S
Rachel C
Angela L
Zakk H
Adam (aka Tiny)
Matt VA

Call to order: 6:38 P.M.

1. Serenity Prayer and WAC Mission Statement. We read the Mission Statement to remind ourselves of the WAC's mission and to use it as the guiding principle in making decisions.

2. Approve the 6/16/2022 Board Meeting Minutes.
 - a. Motion: Kristin
 - b. Seconded by: Jeff
 - c. Discussion: None
 - d. Approved by unanimous voice vote. None opposed.

3. Member Recognition
 - a. Zakk H: For his work on the gardens, building and grounds projects, and spring clean-up events.

4. Treasurer's Report:
 - a. June Financials:
 - i. 8 months prudent reserve.
 - ii. Monthly budget was for a \$5,400 loss.

- iii. Actual loss of \$7,581 primarily because meeting rent was \$2,000 below budget
- iv. YTD surplus actual is \$10,000 below budget
- v. YTD revenue actual is \$7,000 above budget
- vi. YTD expenditure actual is \$17,000 above budget
- vii. Summer usually incurs loss because meeting attendance is down but costs remain the same

5. Manager's Report

- a. Staff updates:
 - i. Had one staff member put a two week notice in, as they found full time employment elsewhere.
 - ii. Hired a new part time employee, Nick C. Nick is currently in training, and soon to be available to cover vacation and sick days for staff, as well as work weekend shifts, as the numbers in meetings increase.
- b. The lockers have been sorted out, and the lockers that have not received any claim to ownership are in the process of having the contents removed. Contents will be used internally as management sees need.
- c. Meeting updates:
 - i. The club has added one new meeting Tuesday 6:30 Woman's way through the 12 steps Rm 2 (Book study)
Additional new meetings will be added to our club schedule during the month of July.
 - ii. STARTING JULY 25th (Monday) Recovery Meditation 6:30p Room 1 (Have been working in partnership with Home of New Vision's Recovery Coaches, this will be a meeting they requested to start)
 - iii. STARTING JULY 25th SMART Recovery (Monday) 7pm Room 3 (This is an addition to the Thursday 7:30 meeting)
 - iv. ****Working on establishing a new meeting time/date for a "Artist in Recovery." This will also be chaired by HNV**** Dates time TBD
- d. Due to rising costs for concession items and literature purchased to sell at our club, some items at the club have increased in price. The most notable increase is with energy drinks. Each energy drink has increased .50. The cost went from \$2.50 to \$3.00 each. Some literature has also been priced to reflect the change in cost when ordering (and increased shipping)
- e. Our Parking lot has been resurfaced since the last BOD meeting. Sommerset paving did a fantastic job, and our members did a great job rolling with the construction. Thank you!!
- f.. A reminder to all patrons/members of the club: Please remember our club has rules (posted in the recovery room, was in the concession area) and can also be found on our website.
 - i. Please adhere to the club rules, and remember our club is and will continue to be a safe place for all to attend recovery meetings.
- g. Two patrons were subjected to suspension from the club property due to the violation of club rules. One suspension is for 30 days as a verbal warning was previously given and ignored. The second suspension from the club is an indefinite suspension based on numerous warnings, both verbal and written plus a 90-day suspension, all of which were ignored. This being a 3rd offense and the severity of the offense, an indefinite suspension was warranted. **Please note:** ANY/ALL suspension from club property is made by the BOD and

manager. A vote is taken, and necessary disciplinary action is the result of said vote. No one person, Management, or a BOD rep, has the authority to make this decision alone.

6. Committee Reports and Recommendations

a. Building and Grounds Committee

Meeting date: July 6, 2022

Attendees: Jeffry C, Curt B, Julie C, Tom F, Kathy N, Zakk H, Cooper H, Ruth S, Julie C2. i. *Grounds clean up*: Saturday 7/9 from 1pm to 4pm weed whip/rototill everything in the center of parking lot island and same for most west side of island. Weed butterfly garden.

Thank you to Zakk, Tiny, Kathy, Julie C2, Curt, Ruth, John and Jeff

Next grounds clean up Saturday 8/13 1pm to 4pm. Suggested clean up schedule 2nd Saturday of the month. No winter months.

ii. *Fire Pit*: Zakk will get prices for Gazebo to replace the original tent structure.

iii. *Building updates*:

- Julie looked into lighting for the concession cabinet. New blinds for all rooms.
- More shelving in the office or making part of room 2 storage. Curt and Zakk are looking into pricing.
 - Concession: Jeff will finish painting trim and repair/paint holes above cabinet. Install Baseboard. Julie and Kristin will install stick up tile as back splash behind the coffee maker and sink.
- Misc: DTE will be trimming trees along the property line. No date as of yet.

iv. Next meeting: Wed Sep 7, 2022 @ 6:35pm

b. Communications Committee

i. No meeting in July

ii. Mike C and Julie meet to discuss plans for website updates. New meeting page is in place.

iii. Regular email communications continue

iv. Next meeting: Tue Sep 13, 2022 @ 7pm

3

c. Governance Committee

i. The Governance Committee is an ad-hoc committee that meets when the need arises. The committee has needed to meet.

d. Historical Committee

i. No meeting in July.

- ii. Myles A completed digitization of 12 open talks from St. Joe Saturday Night. Will meet with Mike C to determine the best way to incorporate digital content into website.
- iii. Working to resolve photo permission issues for WAC history timeline.
- iv. Next meeting: Tue Sep 13, 2022 @ 4pm

e. Fundraising Committee

Meeting date: July 14, 2022

Attendees: Kathy N, Curt B, Kristin S, Jeff C, Mark S

- i. Mailing for Endowment; We will move forward with the proposed mailing for fundraising for the endowment using the example provided as a guide. Hopefully to be sent out before the end of the year.
Ann Arbor Community Fund Officers: With the change in the top two slots at AACF we should go over and meet them. Mark will try to schedule this sometime after August 1st.
- ii. Golf Outing: Dave A suggested a Golf Outing for the WAC at the Lake Forest golf course. Jeff will talk with Dave and the Lake Forest's event person, who will give us an idea how to proceed. Time frame for the event has been set for next year.
- iii. Can drive: Mark will contact Julie to see if it is possible to work out the logistics to do a can drive.
- iv. *UM Games:* Mark will check with the contact person at the U of M to see if it makes sense to try to participate in the running of a Hot Dog Stand for the University during the football game. People needed, number of hours, amount of funds raised.
- v. *Food Co-op:* July is WAC's month to participate in revenue for Ann Arbor Food Co-op. Potential proceeds are \$1800.
- vi. *Fundraising Policy:* Kristin will provide Mark with a word document copy of the current Fundraising Policy. Mark will make some changes to the document and provide it to the Fundraising Committee members for review. If approved, the document will be given to the Governance Committee for their review.
- vii. Next meeting: Combo committee Thu Sep 8 2022 at 6:30pm

f. Membership Committee

Combo with Fundraising

- i. Curt will prepare during August for the annual membership drive in September. Information and requests for assistance to come.
- ii. Next meeting: Combo committee Thu Sep 8 2022 at 6:30pm

g. Social Committee

Combo with Fundraising

- i. Next event Labor Day committee may meet in August. Information and requests for assistance to come.
- ii. Next meeting: Combo committee Thu Sep 8, 2022 at 6:30pm

7. New Business.

a. None.

8. Member Comments:

a. *Marla S*: July 4 picnic was a wonderful event and touched her heart. Be prepared for club rule violations.

9. Move to adjourn: Kristin

Seconded: Jeff

Unanimous voice vote to adjourn.

10. Adjourned at: 7:01 P.M.

11. Serenity Prayer

Next Board meeting: Thursday, September 15th, 2022, at 6:30 PM

Respectfully submitted,

Paul Wickstrom, Director