

ADOPTED

WAC Board Meeting Minutes (Zoom/In-Person Hybrid) April 21st, 2022

Board Members Present:

Khalid Hanifi (President)
Tom Feight (VP)
Neils Schmidt (Treasurer)
Kristin Sample (Secretary)
Kathy Nohr
Julie Curtis
Jeff Cox
Paul Wickstrom
Curt Biggs

Absent:

Other members in attendance: 13

Call to order: 6:31 P.M.

1. Serenity Prayer and WAC Mission Statement. We read the Mission Statement to remind ourselves of the WAC's mission and to use it as the guiding principle in making decisions.
2. Approve the 3/17/2022 Board Meeting Minutes.
 - a. Motion: Khalid
 - b. Seconded by: Kristin
 - c. Discussion: None
 - d. Approved by unanimous voice vote. None opposed.
3. Member Recognition:
 - a. Thank you to Teresa for all her hard work writing the messages for the hugely successful March Match Fundraiser!
 - b. Thank you to Kristin for filling in on the weekends at the Club while we are experiencing staff shortages.
4. Treasurer's Report:
 - a. March Financials:
 - i. \$48K in Revenue, \$2K Cost of Goods Sold, and \$21,600 in Expenditures (expenditure amount may be adjusted at a later date)
 - ii. Increase in assets of \$24,400. The Balance Sheet is healthy with \$178,553 in cash assets, about 8.5 months of expenditures in prudent reserve.
 - iii. Our net income exceeded the budget by about \$6K
 - iv. YTD budget shows income of almost \$16K, we budgeted for 23K.

5. Manager's Report

- a. A notice of the 2022 Annual Membership Meeting was sent via USPS on March 23, 2022 to all current, dues-paying members, including voting instructions and candidate nomination sign-up instructions.
- b. The 2022 BOD Candidate Nomination Sign-up sheet for the election was posted in the club lobby and on sign-up genius on April 4th, 2022.
- c. Hutzel Heating & Plumbing replaced the relay on our boiler to restore heat in room 3 in early April.
- d. Dynamic Drains came to clear floor drain clog in early April.
- e. New building hours for the Club: Tues, Wed, Thursday opening time has been changed to 11am and Fri evening closing at 9pm instead of 10pm.
- f. Glass door refrigerator for concessions has been delivered. Thank you to Curt and Cody for helping to move it into the building.
- g. Temporary concession stand will be in room 2 starting 5/2. It will stay in room 2 until the demolition/construction of the new concession is finished. Date of completion TBD.
- h. First Aid/AED training for staff/BOD has been cancelled until staffing, and attendance is back to the minimum number needed to hold an in-person training with the Red Cross.
- i. Interviewed and hired three people for the counter position. All three lasted less than two hours and quit. We are urgently hiring for weekend shifts after having a staff member quit on April 16th and have one staff member out for a medical situation. We have raised the wage and implemented a weekend premium.
- j. We have blasted hiring and employment details via constant contact numerous times, posted internally, posted fliers at Friends of Little House, posted fliers at several Ann Arbor meeting locations, as well as Saline meeting locations.
- k. Have had several encounters with a patron who was suspended from Club property for 90 days in January, and who returned to the club before their suspension date expired and was visibly intoxicated and belligerent. Have had police contact two times regarding this individual. We have requested a legal trespass, though law enforcement has not been able to make contact to serve the trespass order to this individual.

6. Committee Reports

- a. Building and grounds
 - i. Spring Clean-up: May 14 and 15 from 12:00 to 4:00PM. Trying to get a couple loads of mulch dropped off by Rick Van Tree Service before clean-up. Burgers and hot dogs will be served for those helping out along with chips and beverages. Sign up at the counter and online.
 - ii. Fire pit structure: Looking into a Geodesic dome and cement pad.
 - iii. Window in office: Replacing glass block window in office, cost around \$1,100. To be completed in the next two weeks.
 - iv. Concessions: Cabinets scheduled to be delivered to Chelsea lumber May 3rd. Installation soon after cabinets arrive at Chelsea Lumber. As soon as the

cabinets are installed, the counter will be measured and made. Installed approximately within 10 days of cupboard installation. New cooler has arrived to the Club. Julie is planning on moving the concessions stand to room 2 during renovation. Curt and Jeff to do demolition of concessions after Julie has finished moving everything into room 2. Plumbing will be done after demolition. Goal to have everything completed by Memorial Day.

- v. Bike rack to be painted by Julie and Jeff
- vi. Aileen is pricing privacy tarp for back fence, rope swing, badminton set, trellis for roses, etc.
- vii. Next meeting: Wednesday, May 4th at 6:35pm

b. Communications Committee

i. March Match Fundraiser:

1. Fundraiser was very successful thanks to everyone's great work.
2. Did two emails per week and instead of losing people on the email list due to unsubscribes we actually ended the fundraiser with more people on the mailing list than we started.
3. Messaging crafted by Teresa was somewhat more serious this year and seemed to resonate with the community.

ii. Improvements to WAC web site

1. Mike C. will make changes to have dedicate pages to in-person and online meetings. Our current calendar has been sticking and getting lots of complaints. This new PDF viewer will be much easier to use, update, and have less glitches.
2. Mike will update image on page header to spring photo.
3. Discussed approach for including history timeline when it is ready to be posted publicly. Will include a blog post on the front page and that will link to the timeline under the "About" page. We will also do a constant contact email to let folks know it is available. Mike will add free plug-in so we can track page views.

iii. Upcoming communications

1. Spring cleanup on May 14-15: one more emailing planned including a link with sign-up for 2 hour shifts
2. On April 18, BOD approved wage increases for counter staff to stay competitive; Tom will work with Julie to craft a mailing to let folks know the good news to encourage applications
3. Annual meeting on Thursday, May 19, 2022
4. Reminder that nominations for 3 open BOD positions are due May 3rd.
5. Tom will set up election on same web site used last year. Ballots will arrive via email.
6. Dexter – Ann Arbor Run Saturday June 4, 2022; WAC will participate again.

iv. Next meeting: Tuesday, May 17, 2022 7pm

- c. Governance Committee:
 - i. The Governance Committee is an ad-hoc committee that meets when the need arises. The committee has not needed to meet.

- d. Historical Committee
 - i. WAC history timeline for website is complete. Has over 40 articles and 250+ images from 50th Anniversary Story Boards.
 - ii. Committee will be working to contact individuals in photos to get verbal approval for use of pictures before posting the timeline publicly. We will also add disclaimer on timeline mentioning that pictures are from social events only and are used with permission.
 - iii. Discussion about putting WAC 50th Anniversary Video on website. Pat reiterated that, to protect anonymity, it is not appropriate to post the 50th anniversary video directly on the WAC web site. However, with permission, we could post some unedited interviews. Pat got permission from Bill R. to post his interview. Paul will add the interview to an article in the timeline about the video. We may consider adding others.
 - iv. Paul will update the article in the timeline about the video with reminder about annual showing.
 - v. Next meeting: Tuesday May 17, 2022 4pm

- e. Fundraising Committee
 - i. Total funds raised during March Match: \$43719, 340+ donations. Funds will help carry us through with prudent reserve and projects
 - ii. Charity partner for Dexter/Ann Arbor Run on June 5. Anyone can donate, don't have to sign up to run. Donate on DXA2 Run website and the WAC receives the donation.
 - iii. Peoples Co-op: Charity Partner for July. The People's Food Co-op will take donations for WAC at their check out for the month of July. Will begin promoting in June.
 - iv. Combo meeting did not happen last week, we will be meeting next Thursday instead.
 - v. Next meeting: Thursday, April 28th at 6:30pm

- f. Membership Committee
 - i. Not much activity in this committee currently.
 - ii. Currently have 208 active members.
 - iii. Next meeting: Thursday, April 28th at 6:30pm

- g. Social Committee
 - i. Sober softball has a complete team and WAC will be playing softball in Garden City this summer. First game is in June. Will have team meeting soon. Will design T-shirts, maybe with 4th Ave logo.

- ii. Memorial Day Picnic: DJ Tom, Hamburgers and Hot Dogs, potluck side dishes, games. Sign-up sheet for dish to pass will be at the counter. Could use volunteer help for the event.
- iii. Next meeting: Thursday, April 28th at 6:30pm

7. New Business.

- a. Julie Curtis: Announced invitation to be on advisory committee for Camp Home through University of Michigan and Wayne State with Sean McCabe. The program is for children who have lost loved ones to addiction/opioid overdose. This is a paid position; all payment will be donated directly to the Washtenaw Alano Club.

8. Member Comments:

- a. Kathy Nohr: Reminded members to sign up to run in WAC election next month.
- b. Teresa: Expressed appreciation for recognition for writing the messages for the March Match and expressed that Tom F. also deserves credit for including a good graphic to get peoples attention!

9. Move to adjourn: Khalid

Seconded: Julie

Unanimous voice vote to adjourn.

10. Adjourned at: 7:10 P.M.

11. Serenity Prayer

Next Board meeting: Thursday, May 19th, 2022 at 6:30 PM

Respectfully submitted,

Kristin Sample, Secretary