

ADOPTED

WAC Board Meeting Minutes June 17th, 2021 via Zoom

Board Members Present:

Khalid Hanifi (President)
Tom Feight (VP)
Neils Schmidt (Treasurer)
Kristin Sample (Secretary)
Kathy Nohr
Paul Wickstrom
Julie Schrader
Jeff Cox

Absent: Andy Neering

Other members in attendance: 17

Call to order: 6:31 P.M.

1. Serenity Prayer and WAC Mission Statement. We read the Mission Statement to remind ourselves of the WAC's mission and to use it as the guiding principal in making decisions.
2. Approve the 5/20/2021 Board Meeting Minutes.
Motion: Khalid
Seconded by: Julie
Approved by unanimous voice vote. None opposed.
3. July 1st – State will be lifting all COVID capacity limits and mask mandates. No restrictions will be required indoors or outdoors at the WAC.
 - a. July 15 BOD Meeting - Hybrid Zoom/In-Person: July will be our first BOD meeting in-person since COVID began. The meeting will also be accessible by Zoom.
4. New Officer and Committee Chair appointments:
 - a. President: Khalid Hanifi
 - b. Vice President: Tom Feight
 - c. Treasurer: Neils Schmidt
 - d. Secretary: Kristin Sample
 - e. Social Committee Chair: Julie Schrader
 - f. Fundraising Committee Chair: Kathy Nohr
 - g. Building and Grounds Committee Chair: Jeffrey Cox
 - h. Communications Committee Co-Chairs: Tom Feight & Paul Wickstrom
 - i. Historical Committee Chair: Paul Wickstrom
 - j. Membership Committee Chair: Neils Schmidt

5. Resignation: Andy Neering has resigned from the WAC Board of Directors. As stated by the WAC bylaws, the Board will appoint a new director to fill out the remainder of Andy's term in the next month.

6. Treasurers Report:
 - a. We had income of \$735 in membership, \$3618 in meeting rent, \$3298 concessions income, and \$7275 in contributions.
 - b. \$1800 concession cost
 - c. Net revenue was just over \$13k, expenses were around \$8k, making for a positive balance of \$5k in May. We had budgeted for a loss in the month of May so we came out better than expected.
 - d. Balance sheet is healthy, with over 12 months of cash reserves (\$180k).
 - e. YTD projected revenue is \$16k. Actual YTD including PPP Loans is \$85k.

7. Manager's Report
 - a. Most meetings have been meeting outside since the weather has been nice.
 - b. Four al-anon meetings have returned to meet in-person at the Club.
 - c. Working on coordinating upcoming social events: July 1st Flying Blind Event and July 4th Picnic.
 - d. Club members are holding a Memorial Service at the Club on Monday, 6/21 for Bob J., a Club patron who passed away recently.
 - e. New staff members in training: Wes & Katrina.
 - f. Working on improving communication among staff and with patrons.

8. Committee Reports
 - a. Building and Grounds
 - i. Met on 6/7/21, Jeff and Curt in attendance.
 - ii. Concession stand renovation project is the top priority.
 - iii. Additional projects that need to be done include repairing ease troughs, getting electrical routed to the gazebo, laying pavers under the gazebo, repair or remove outdoor bulletin board, and fix garden bed that was damaged during Christmas tree delivery.
 - iv. Aileen will be putting flower baskets on front porch again this summer.
 - v. Rain Garden will remain in Margo, Annie, and Nan's care.
 - vi. Curt will coordinate getting more pea gravel around fire pit.
 - vii. Anyone with ideas for building and grounds improvements should come to the next Building and Grounds Committee meeting to discuss: July 5th 6:30PM.
 - viii. Building & Grounds Committee meets the 1st Monday of every month at 6:30.

 - b. Communications Committee
 - i. Moved the committee meeting to the 3rd Tuesday of every month at 7:00PM. The committee felt it was best to meet after the other committee meetings

have taken place in order to know what the committees will need the communications team to promote.

- ii. Communications will be coming out shortly in regard to the upcoming July 1st and July 4th events.
- iii. Next meeting: Tuesday, July 20th 7:00PM

c. Governance Committee:

- i. Policy 1.8 – Complaints Policy, Vote to Adopt

Motion to adopt: Khalid

Seconded by: Jeff

Approved by unanimous voice vote. None opposed.

Discussion: Joe D. expressed concerns about how a complainant would know their complaint was received and submitted to the Board.

Response: the complaint must be submitted in writing and the complainant can confirm with the manager or Board that it is being addressed.

d. Historical Committee:

- i. The historical committee is a newly formed committee tasked with ensuring historical materials are cared for and new history is documented.
- ii. Mission statement: The Historical Committee is responsible for collecting, maintaining, cataloging, and displaying historical materials related to WAC. These materials include open talk audio tapes, 50th anniversary video content, 50th anniversary story boards, and miscellaneous memorabilia. To commemorate the founding of WAC on Oct 29, 1969, the committee will host an annual event to commemorate the anniversary that includes a viewing of the 50th anniversary video and other activities. The committee will capture and preserve the history of WAC as it occurs, including old-timer interviews, recorded open talks, social event flyers & photos, and group events.
- iii. We encourage anyone interested in documenting the Club's history to join the newly formed committee. Communications regarding meeting time and details will be forthcoming.

e. Fund-Raising Committee

- i. Next planned fundraiser is the Dexter-Ann Arbor Run. We are a selected charity partner and contributions can be made to the Club through the charity run. We will need some volunteers for clean up at the event in exchange for being a charity partner. Last year it raised \$700 for the Club despite the run being cancelled due to COVID19. May also coordinate a walking group at the event.
- ii. Fundraising committee meets the 2nd Thursday of every month at 6:30PM.
- iii. Next meeting: July 8th at 6:30PM

f. Membership Committee

- i. We have 165 dues-paying members.
- ii. Members receive coupons to Izzy's Hoagie Shop, Anderson Paint Company, Holiday's Restaurant, and Stadium Hardware.
- iii. We will have a membership table at the July 4th event.
- iv. Membership committee meets on the 2nd Thursday of every month at 6:30PM.
- v. Next meeting: July 8th at 6:30PM

g. The Social Committee:

- i. July 1st "Flying Blind Period" event with Jim B., Akron Intergroup Archivist speaking. Mark S. helping coordinate, Kristin helping with communications, Paul will photograph/video the event.
- ii. 4th of July BBQ: Sunday, July 4th at 12:00PM. Kristin will do music, Paul will staff the membership table and bringing "Fowling" game. Joe and Dan will not be able to assist with cooking and hosting the event. Volunteers are welcomed.
- iii. Social committee will assist in coordinating a team for walking the Dexter-Ann Arbor Run.
- iv. Social Committee meets on the 2nd Thursday of every month at 6:30PM.
- v. Next meeting: July 8th 6:30PM

9. New Business.

- a. None.

10. Member Comments:

- a. Bill S. asked the Building and Grounds Committee to consider having a professional like Cosmo's do the pavers in the gazebo, so it is done properly. Bill will contact them to get a quote. Bill also suggested power washing patio to remove moss build-up.
- b. Joe D. expressed concerns with that the formation of the new Complaint Policy in the Governance Committee was too exclusive, and that Margo D. should have been invited. Also expressed concerns about visibility of committee work and asked when and where they will be meeting.

Response: Governance Committee members that have been on the committee for multiple years convened and formed the policy. Committees will begin meeting in-person in July. Anyone can get involved in any committee. The Board highly encourages participation in committees.

11. Move to adjourn: Khalid

Seconded: Jeff Cox

Unanimous voice vote to adjourn.

12. Adjourned at: 7:22 P.M.

13. Serenity Prayer

Next Board meeting: Thursday, July 15, 2021 at 6:30 PM

Respectfully submitted,

Kristin Sample, Secretary