

PROPOSED

WAC Meeting Minutes November 15, 2018

Board Members Present:

Khalid Hanifi (President)
Tom Feight (VP)
Kathy Nohr (Treasurer)
Teresa Killeen (Secretary)
Misha Hammond
Andy Neering
Annie Broderick
Margo Williams Downes

Excused Absence: Nan Stratos

Other members in attendance: 15

1. Call to order: 6:35 P.M.
2. Serenity Prayer and WAC Mission Statement. We read the Mission Statement to remind ourselves of the WAC's mission and to use it as the guiding principal in making decisions.
3. Approve the 10/18/18 Board Meeting Minutes.
Motion: Khalid Hanifi
Seconded by: Annie
Approved by unanimous voice vote. None opposed.
4. Member Recognition:
 - Andy B. for installing a handrail on the steps to the patio. It's stylish and it's a needed for safety reasons. He is a model example of an engaged member and great team player.
 - Joe D. for getting the property cleaned up and ready for the Christmas trees to be delivered. Joe organized some folks to help with the effort. Grounds maintenance is a lot of work, and we appreciate all of Joe's volunteer efforts to maintain the grounds.
 - Mickey for winning the 50/50 raffle at the chili cook-off and deciding to donate his winnings to the Club.
5. Reminder about the 2019 Annual Meeting: At the request of the membership, the bylaws were changed at the 2018 Annual Meeting to move the Annual Meeting to the spring, rather than the winter. The Annual meeting must occur no earlier than 4/15 and no later than 5/31. The date has not yet been set, but, per the bylaws, it will be set and announced at the January Board meeting.
6. Treasurer's Report

- October is the first month of our financial/fiscal year. Happy New Year! That means the budget reports and year-to-date reports all reset to \$0.00 this month and that is why there are fewer reports on the bulletin board or with the handouts.
- We have completed all the expenses for the lot and patio except for about \$ 250.00 for new lighting. Because the new lighting fell into November, we will expense it and have the totals for the asset remain as they were at the end of October. Those numbers will be reflected in the year-end tax returns because the CPA firm needs to set up the new asset and write off about \$ 10K from the prior parking lot. These are balance sheet numbers and will adjust annually in the accumulated depreciation.
 - Totals for patio improvements: \$ 21,850.00
 - Total for Parking Lot repaving and water mitigation: \$ 83,500.00
- For the month of October we had expected somewhat lower net revenue of about \$ 430.00 (close to breakeven). We exceeded that with a net number of \$ 860.81. Last year at this time, we had a \$ 12K legacy gift that makes comparing year over year for net revenues a bit skewed. But operationally they are quite close.
- Meeting rent was down slightly in October (\$150) and concession revenue was up slightly (\$67). So overall, expenses are as expected and made up the differences.

7. Manager's Report

- Last month we had our Angels' Night Halloween party. Our raffle brought the Club \$270 and the winner donated his \$270 back to the Club. Event went smoothly, we had good attendance, and people seemed to enjoy it.
- Nan and Kristin did inventory last month. There were a lot of adjustments made but mostly expected items and common mistakes.
- We just renewed our raffle license for another year. The raffles have brought the Club a total of \$2,158 to date, but we still have one more (on Thanksgiving). Kristin is still looking for volunteers to staff raffle tables Saturday or Sunday mornings. Please see me if you would be willing to volunteer a couple hours selling raffle tickets prior to events with raffles scheduled.
- We have Christmas Trees being delivered this Saturday, November 17th at 12:00 pm and the Fall Clean Up is the same day at 2:00 pm. Please come help if you can.
- We will also need volunteers to help with selling Christmas Trees. A sign-up sheet for that will be out soon. We will probably hire someone again this year to help with selling trees one or two evenings a week as well.
- Our Thanksgiving Dinner is coming up along with the Alkathon. Dawn Farm is donating turkeys to us again this year. There is a sign-up sheet at the counter to cook a turkey or bring a dish to pass.
- Giving Tuesday is November 27th and we've started a fundraiser for it. There are flyers and posters out. Anyone who gives a donation can leave a notecard on the wall next to the poster saying why they support the Club.

- We will also have a membership drive on December 1st & 2nd targeting renewals, and maybe get some new members too. We plan to have baked goods available (for free). If you are able to donate any baked goods, please do.
- We had a staff meeting to make sure everyone was on the same page with everything that goes on through the holidays, especially since we have a few new staff members. Things seem to be going relatively smoothly and hopefully will stay that way.

8. Clothing Donations

- The Board discussed at length the request that we bring back the donation bin. The Board is deeply sympathetic to people who need warm clothing in the winter. Unfortunately, however, it is not the Club's mission to provide clothing and the amount of work involved in managing an open donation bin makes it unfeasible for us. We will direct people to those locations that do provide free clothing to people in need, and those places are often the same locations where our patrons receive services (e.g., Spera).
 - Spera takes donations of warm winter items for their clients. They can be dropped off anytime during business hours.
 - The Delonis Center takes donations of NEW items only. Those can be dropped off at the Shelter anytime during regular business hours
 - The House by the Side of the Road supplies any person in need with clothing and household items FOR FREE. They are located at 2051 S. State Street. Their hours are Mon-Fri 10:00-2:30 to accept donations OR to shop for items needed. 734-769-4085 housebyroad@gmail.com
 - The Thrift Shop at 3500 Washtenaw Ave (not the PTO Thrift Shop) will provide free items of clothing IF a person has a case manager who calls in advance. 734-662-6771
- The information about these options will be posted at the Club.
- It's note-worthy that the Delonis Shelter will not accept used clothing, bedding or bath towels. It reflects the difficulties that arise when there is an open donation bin policy. This past week, someone left a frozen package of chicken legs at the Club, with a sign on it that said it was "free."

9. Committee Reports

a. Building and Grounds

- i. We are in the process of winding up all the summer and fall projects – it was a very busy summer and fall.

- ii. There will be a fall clean-up this weekend (November 17th at 2:00). Please come and help.
 - iii. We expect a busy spring and summer.

- c. Communications Committee
 - i. We're going to add an "Events" calendar to the website, so people who go on the website can see all of the social, membership, and fund-raising events.
 - ii. We are going to revive the Newsletter in January, with an emphasis on giving people a list of the events at the Club.
 - iii. Don has been posting our event posters on the Facebook page. He is also going to be adding our events as "events" in order to get broader distribution. The more members and patrons who "like" the events, the broader the distribution of the announcement of events.

- d. Governance Committee:
 - i. This is an ad hoc committee that meets when there are governance issues to be addressed.
 - ii. There were no items to address this month.
 - iii. We have been asked to develop a policy about renting out the Club.
 - iv. Because of that request, the committee will likely meet in December.

- e. Fund-Raising Committee
 - i. The Jewelry sale will be on December 8th and 9th.
 - ii. We are looking into having two types of fundraisers on Facebook: from the Club's page and from individuals' pages. On #givingtuesday, donations will be matched up to a limit, and we are trying to get the pages set up in time to take advantage of the match.
 - iii. Flyers and cards to be put up next week soliciting donations for the #givingtuesday, which is November 27th.
 - iv. We will be sending out an end-of-the-year request for donations.
 - v. We would like to expand our mailing list. We will have a sign-up sheet to be added to mailing list.
 - vi. We need someone to staff the raffle ticket table on Sunday, November 18th from 8.30 to 11.30 AM. for the Thanksgiving 50/50 raffle.

- f. Membership Committee
 - i. We are doing a membership drive on Dec 1st and 2nd with bake good available. If you can donate some baked goods, or can staff the membership tables the weekend of December 1st and 2nd, please see Nan. We need someone at the table from 8:00 to noon on Saturday and 8:30 to 11:30 on Sunday.

- g. The Social Committee:

- i. The movie night for November is November 16th, and we're showing "Planes, Trains, and Automobiles."
- ii. We will not have any game night or movie night in December.
- iii. We will be changing up the scheduling for game night and movie night, perhaps alternating them every other month; perhaps moving to quarterly events; perhaps moving the events to Sunday nights.
- iv. The Chili cook-off was well attended.

50th Anniversary Committee

- i. This committee is now part of the Social Committee.
- ii. We are hoping to have events all through the year to celebrate 50 years of an Alano Club in Ann Arbor. An idea we're working on:
 - a. A Summer of '69 hippie/love fest on June 8, 2019, with live music by a Doors tribute band (the Detroit Doors)

10. New Business.
None.

9. Member Comments: We had a moment of silence, followed by the Lord's Prayer, in remembrance of Joe ("Plumber Joe"), who passed away today. He will be missed.

10. Move to adjourn: Khalid
Seconded: Teresa
Unanimous voice vote to adjourn.

11. Adjourned at: 7:07 P.M.

12. Serenity Prayer

Next Board meeting: Thursday, January 17, 2019 at 6:30 PM

Respectfully submitted,

Teresa Killeen, Secretary