

**ADOPTED**  
WAC Meeting Minutes  
October 18, 2018

Board Members Present:

Khalid Hanifi (President)  
Tom Feight (VP)  
Kathy Nohr (Treasurer)  
Teresa Killeen (Secretary)  
Nan Stratos  
Misha Hammond  
Annie Broderick  
Margo Williams Downes

Excused Absence: Andy Neering

Other members in attendance: 11

1. Call to order: 6:35 P.M.
2. Serenity Prayer and WAC Mission Statement. We read the Mission Statement to remind ourselves of the WAC's mission and to use it as the guiding principal in making decisions.
3. Approve the 9/20/18 Board Meeting Minutes.  
Motion: Khalid Hanifi  
Seconded by: Nan  
Approved by unanimous voice vote. None opposed.
4. Member Recognition:
  - Greg, for picking up cigarette butts on the property. Small acts of volunteerism like this help keep the property looking good. We spent a lot of money replacing and improving the parking lot, and it's really nice to have to free of trash.
  - Joe D., for all his work in getting a lot of outdoor projects moved along or finished up.
  - Andy B., for removing rotting wood and replacing the flashing on the building. He also sealed up the spot where birds were gaining entrance to the building.
5. Treasurer's Report
  - Statements for September 2018 show another pretty good month of increasing revenues on rent and concessions. The statements show a net gain of \$ 2,238.19 which is slightly overstated because some billing came in late (for professional services and insurance) but even with that the actual gain was about \$ 1,700.
  - Only one primary expense remains for the parking lot and patio improvements which is the west sidewalk extension. We expect that to be done in October or November.
  - Replacement LED lights were installed in September with thanks to Joe D (for coordination) and Dave S (for installation).

- We are bidding out work for the snow removal and for insurance over the next couple of months to see if we can bring down these two major expenses in 2019.
- Next month is the first month of the new fiscal year and the new budgets approved at the last Board of Directors meeting will be in effect. Key items for Oct 2017 through Sept 2018 were
  - Meeting rent for the 12 months was over budget by \$ 6, 480
  - Concession revenue was up \$ 4,057
  - Expenses were almost spot-on for the period
- The only area of concern is membership – new and renewals. We know from history that this is not due to lack of effort but that membership tends to languish when people feel that things are going well. Anything that we can do -- outside of a crisis -- to recruit new members and get people involved would be key to continued stability in 2018-2019 year.

#### 6. Manager's Report

- No Manager's Report this month because our manager is on a well-deserved vacation.

#### 7. Committee Reports

##### a. 50th Anniversary Committee

- i. This committee has now been incorporated into the Social Committee.
- ii. Further updates on the 50<sup>th</sup> Anniversary celebration will be in the Social Committee reports.

##### b. Building and Grounds

- i. The committee met on 10/1/18.
- ii. It focused on trying to make a list of what needs to be completed before winter.
- iii. Andy B. is going to install a hand rail for the exterior steps to the patio.
- iv. The new LED exterior lights were installed.
- v. Exterior painting was completed and the flashings were replaced.
- vi. The gutters need to be re-attached when we do the November gutter clean-up.
- vii. The shed for the tools has been completed.
- viii. The border in the front of the building was completed.
- ix. Andy N. is going to work on the wood shed in November.

##### c. Communications Committee

- i. The Team met 10/9/18.
- ii. The website is being beta-tested for a "Members Only" portal on the website.
  - a. If people have ideas for the kind of content they would want to see on "Members Only," please let the Communications Team know.
- iii. There will be no newsletter in November. The feedback from the survey was very minimal, leaving the impression that people are indifferent to the newsletter. The newsletter was intended to be a communications tool with those members and patrons who don't go on-line. Feedback on the value of the newsletter is welcome.
- iv. Next meeting: November 13, 2018 at 6:30.

- d. Governance Committee:
  - i. This is an ad hoc committee that meets when there are governance issues to be addressed.
  - ii. We try to draft policies that are consistent with AA principles. Even though the Club is not AA, AA still guides our thinking.
  - iii. The committee met on 9/26/18.
  - iv. It reviewed a proposed revision to the Fundraising Policy. The changes to the policy reflects the changes made to the Tax Code, which increased the amount of money people can donate to a charity in a year.
    - 1. Motion to adopt: Khalid
    - 2. Second: Teresa
    - 3. Discussion: None requested
    - 4. Vote: Voice vote. Unanimous.
  - v. Kathy is going to create a financial policy manual for her successor as the Treasurer.
  
- e. Fund-Raising Committee
  - i. Met on 10/11/18.
  - ii. We are going to target "Giving Tuesday," as a fund-raiser for the Club. Look for posters and website reminders.
  - iii. The jewelry sale will be on December 8<sup>th</sup> and 9<sup>th</sup>.
  - iv. The Xmas tree sale is in process. The trees have been ordered. We need help with unloading the trees when they are delivered and staffing the sale of the trees.
  - v. The tool sale is on hold, and may happen in the spring.
  
- f. Membership Committee
  - i. Met on 10/11/18.
  - ii. September membership drive was successful. 7 people renewed. We got 4 new memberships. In total, we have 171 members at this time: 71 standard; 41 sustaining; 13 family; and 46 lifetime.
  - iii. We hosted an Afternoon Tea which was well attended. We had about 40 people attend.
  
- g. The Social Committee:
  - 1. Tea Party – Lots of people prepared food for it. It was well-timed to occur after the women's meeting, which drew in people who were interested to know what was going on.
  - 2. Game Night had a small showing; there were a lot of people in the room to watch the UM football game.
  - 3. Movie Night in October will be "Double Indemnity."
  - 4. There will be a Chili Cook-off on Sunday, November 4<sup>th</sup>. Bring chili and get in free. Otherwise, it's a \$5 donation, and you get to taste all the chilis and vote on the best.
  - 5. Angel's Night on October 27th
    - a. Help needed with pumpkins

- b. 6:30 potluck
- c. 7:30 open talk: Carol O.
- d. 8:00 Pumpkin carving
- e. 8:30 costume contest
- f. 9:00 Spooky Dance; DJ: Tom F.

- 6. Movie Night on November 16: “ Planes , Trains and Automobiles.” It’s the story of a man trying to get home for the holidays.
- 7. Thanksgiving potluck will occur as usual. If you’re interested in providing a turkey, let us know.
- 8. Plans for the 50<sup>th</sup> Anniversary celebration are continuing.

8. New Business.

- Request from Andy S. that we bring back the bin for old clothes. Many of the people coming to the meetings are people going through detox, or treatment, or newly released from incarceration, and need warm clothes in the winter time.
- **Response:** The bin was being used to drop off myriad unusable items, and the Club staff was left to deal with items that had no use to anyone. Some of the items cost us money to properly dispose of. We’re sympathetic to peoples’ need for warm clothes, and will re-visit the issue to see if there is something we can do to help with that need. Most of the people who are in need are from Spera and the Delonis Shelter, and people can make direct donations to those organizations, rather than use the Alano Club as a drop-off. The Board will discuss, with staff, and see what we can do. Suggestions are welcome.

9. Member Comments: None.

10. Move to adjourn: Khalid  
Seconded: Nan  
Unanimous voice vote to adjourn.

11. Adjourned at: 7:10 P.M.

12. Serenity Prayer

**Next Board meeting: Thursday, November 15, 2018 at 6:30 PM**

Respectfully submitted,

Teresa Killeen, Secretary