

ADOPTED
WAC Meeting Minutes
September 20, 2018

Board Members Present:

Khalid Hanifi (President)
Tom Feight (VP)
Kathy Nohr (Treasurer)
Teresa Killeen (Secretary)
Nan Stratos
Misha Hammond
Andy Neering
Annie Broderick
Margo Williams Downes

Other members in attendance: 14

1. Call to order: 6:35 P.M.
2. Serenity Prayer and WAC Mission Statement. We read the Mission Statement to remind ourselves of the WAC's mission and to use it as the guiding principal in making decisions.
3. Approve the 7/19/18 Board Meeting Minutes.
Motion: Khalid Hanifi
Seconded by: Annie
Approved by unanimous voice vote. None opposed.
4. Member Recognition:
 - An anonymous person who volunteered to help Kristin when he found out that someone had placed dog feces in the recycle bin, and the cans were covered in dog feces and disgusting. This young man asked if he could help, and cleaned up all the cans. We didn't get his name, but he was a stellar example of community service to our Club. It was a small act of volunteerism, but it meant the world to the staff who were spared having to clean up dog feces.
 - Bill S., for his constancy in helping out at the Club. Bill attends all events and helps out with anything and everything that the Club needs, often without being asked. Most recently, he put together the new picnic tables for the patio (with help from Kurt). He's a wonderful example of membership involvement in making sure the Club's needs are met.
5. Treasurer's Report
 - July was a really good month for us, with a profit of \$ 1,325.89. We had budgeted for a loss of \$ 2,125.00. The difference was due to an increase in both rent and in concession

revenue which is the best way to move to a positive number because those two areas are generally more sustainable.

- August, however, was more reflective of the budgeted numbers: we had a loss of \$3,967.11. We had budgeted for a loss of \$4,025.00. So, despite the shortfall, it was actually good news because the shortfall was less than anticipated.
- There are several smaller items that are reflected in that loss. Concession stand costs were up for the month. Membership was off (and has been down almost every month). Every member should be aware of this 'creeping apathy' so that we can continue to discuss and promote membership with the Club patrons.
- Explanation of expenses around the parking lot and the patio: Both of those items are classified as "asset improvements." That means that the money spent does not show up on the profit and loss statement—it is reflected on the balance sheet. The cash flow changes are also on the balance sheet. Basically, we had a "set aside" for the work based on the fundraising efforts over the last 2.5 years. The set-aside amount was \$112,154.22. In July, we paid a \$20K deposit for the parking lot improvements. In August we added to that, and the total cost through the end of August for the parking lot was \$83,800.00.
- There are two additional small costs that will bring that total cost to about \$86,000. If anyone saw the level of work that was done, the lot was basically replaced, re-graded, and set up to drain properly. The new lot should last a lot longer than the previous lot, and we have budgeted for the maintenance requirements over the next years in order to preserve the parking lot.
- As for the patio, it was also completely redone to move water away from the building, remove the sub-pump, and make a safer space. The cost for that was \$ 19,850.00. At the end of the effort and the fiscal year, we should have about \$4K in the reserve account and we will focus on rebuilding that account.
- The budget for October 2018 thru September 2019 is finalized and the plan for operations is in place. Two areas of note are that the March Match target for 2019 will be \$20K again this year. Anyone who would like to contribute the initial 'match dollars,' please let me know.
- The other project that has special funding for 2019 is the 50th anniversary event.
- In the meantime, the budget is posted with the financial statements.

6. Manager's Report

- Last month we got our parking lot and patio redone, which has brought many compliments from our patrons. It seems to have helped some of our drainage issues. We have also hired someone to clean our gutters a couple times a year to keep them unclogged and water draining properly.
- We have had to have some other repairs done, such as the beverage cooler behind the counter, which broke twice (and which may need to be replaced soon). We also had to have the sewage line cleared again after it backed up.
- This month we had our Labor Day BBQ. It was another successful picnic in terms of attendance, donations, raffle earnings, food, and fun.

- Our next big event will be Angel's Night on October 27th. The Social Committee will be working out the details and there will be another 50/50 raffle.
- We will be having an "Afternoon Tea Party" this Sunday at 4pm, promoting membership.
- Christmas Trees have been ordered. We had to switch to a different vendor as our previous one went out of business. Their prices are similar but the types of trees and sizes available will be different this year than the previous couple years. Delivery time may also be difficult so if we can't get them delivered after the Saturday Morning Men's Meeting, we will post asking for volunteers to help with unloading. We will also have a sign-up sheet again for volunteers to help with selling trees later on.
- We are still hiring, looking to fill two spots. Please spread the word. If you know anyone reliable with at least a year sober looking for some part time work, send them our way. Applications are at the counter.

7. Committee Reports

a. 50th Anniversary Committee

- i. Committee did not meet during the summer.
- ii. This committee is being merged back into the Social Committee, so the next meeting will be on the 3rd Thursday of the month and will be part of the combo meeting with Social, Fund-raising, and Membership.
- iii. The film is done shooting and is being edited.
- iv. The current plan for the celebration relies on using the talents of Club members and patrons for entertainment, venue, etc., although we expect to hiring catering services for the meal.
- v. We're expecting 200-300 people.
- vi. The committee will provide 3 proposals for scenarios for what the party will look like (food, costs).

b. Building and Grounds

- i. Drainage was critical to a successful parking lot. 50% of the water has now been diverted. There is a new drain under the parking lot and it's much more efficient.
- ii. We're happy with the people we choose for the project. They did an excellent job.
- iii. Thanks to everyone who participated in vetting the contractors, reviewing the proposals – as a result of such a thorough process, we were able to get excellent work done for the Club.
- iv. Special thanks to Joe D. for the patio project – he was the driving force.
- v. When the leaves start to turn, there will be a fall clean-up.

c. Communications Committee

- i. The Team met via email again this month.

- ii. We publicized those events we were asked to publicize, and will continue to do that.
 - iii. The next meeting is October 9, 2018
- d. Governance Committee:
- i. This is an ad hoc committee that meets when there are governance issues to be addressed.
 - ii. Next meeting: September 26, 2018 at 6:30.
 - iii. Items to be discussed at that meeting are financial policies and a tax policy.
- e. Fund-Raising Committee
- i. The Jewelry sale is scheduled for December 8th and 9th. A request for donations has been posted on Next Door.
 - ii. Tool sale: we aren't getting many donations, so we may just add it to the jewelry sale.
 - iii. "Giving Tuesday" in November: we need to set a goal and start a plan for promoting it
 - iv. We're considering a year-end mailing for donations to the members and patrons who have signed up on the email list.
 - v. The cookbook has not gotten a strong response.
- f. Membership Committee
- i. We gained 2 new members and had 5 renewals.
 - ii. 23 memberships have lapsed without being renewed.
 - iii. We have: 63 standard memberships. 40 sustaining members. 11 family memberships. 46 lifetime members, for a total of 160 members.
 - iv. Membership drive tables will be in the hallway on September 22nd and 23rd, culminating in an Afternoon Tea on Sunday.
 - v. We will have volunteer sign-up sheets and mailing list sign ups at the tables.
 - vi. We continue to meet in conjunction with the Social Committee and the Fund-raising Committee.
- g. The Social Committee:
1. The Labor Day Picnic was a success.
 2. The last Game Night involved a large game of chess, which was a lot of fun.
 3. Movie night in September: We'll be showing "The Full Monty."
 4. We've planned an Afternoon Tea for Sunday, September 23rd (as part of membership drive). Don secured éclairs from Zingerman's. Margo will bring sandwiches and Betsy will do scones. The fee is \$2.00 for non-members, and free for members.
 5. Movie night in October: We'll be showing "Double Indemnity."
 6. The next Game night October 19th. We're going to be playing "Big Games" again.

7. We'll be having an Angel's Night event on Saturday, October 27th. The event will include:
 - a. Pumpkins for kids around 6:00 PM
 - b. A speaker at 7:00 PM
 - c. The dance and costume contest will start at 8:00 PM
 - d. There will be a 50/50 raffle, and a potluck.

8. New Business.

- Club space for social events: The policy is to give priority to the meetings. There was a miscommunication on a recent social event, which resulted in the Serenity Room being unavailable for a meeting.
- The same event interfered with the meeting that meets outside.
- The issue was addressed with staff and (hopefully) will not recur.

9. Member Comments: None.

10. Move to adjourn: Khalid
Seconded: Teresa
Unanimous voice vote to adjourn.

11. Adjourned at: 7:18 P.M.

12. Serenity Prayer

Next Board meeting: Thursday, October 18, 2018 at 6:30 PM

Respectfully submitted,

Teresa Killeen, Secretary