

ADOPTED
WAC Meeting Minutes
July 19, 2018

Board Members Present:

Khalid Hanifi (President)
Tom Feight (VP)
Kathy Nohr (Treasurer)
Teresa Killeen (Secretary)
Nan Stratos
Misha Hammond
Andy Neering
Annie Broderick

Excused Absence: Margo Williams Downes

Other members in attendance: 17

1. Call to order: 6:31 P.M.
2. Serenity Prayer and WAC Mission Statement. We read the Mission Statement to remind ourselves of the WAC's mission and to use it as the guiding principal in making decisions.
3. Approve the 6/21/18 Board Meeting Minutes.
Motion: Khalid Hanifi
Seconded by: Teresa
Approved by unanimous voice vote. None opposed.
4. Member Recognition:
 - Denise M. for her help with the Social Committee. She helped set up the Fourth of July BBQ. She waters the outdoor plants. She has been very involved in the committee, and serves as Annie's back-up when Annie is unavailable to oversee some of the social events.
5. Treasurer's Report
 - This month we posted another gain, slightly behind May, but well ahead of budget. That gain was \$788.73. Slow yet steady wins the race.
 - We had expected about \$1,000 of building expenses to come through in June. Those expenses were pushed into July because of the work around getting quotes and preparing for the capital expenses for the patio and parking. We will see that increase the July expenses, but for June we were able to come in well above our budgeted loss (\$1,875).
 - The "special events" expenses on the financial report were for the Memorial Day BBQ. There is a corresponding entry in the "donations" line on the budget, for the donations we received at the event (about \$70 plus about \$300 from the 50/50 raffle).

- In June we had a repair for sewage (of only \$155) that shows up in the operating expenses.
- In July and August we will see some capital expenses. Those expenses do not show on the profit and loss statement because they will go into the balance sheet. These expenses are what we raised significant funds to cover. I will go into some detail on how that works at the September Board meeting as we pay for those improvements.
- Now that we have two good years of detailed monthly income and expenses, we should be able to produce the budget for board approval with increasing confidence. The budget will publish at the September meeting.

6. Manager's Report

- This month we had our Fourth of July BBQ picnic. It was a great picnic. Attendance was very high, and people stayed to play volleyball, horseshoes, disc golf, and water balloon tosses. We got about \$80 in donations and our 50/50 raffle brought the Club and the winner \$405 each, making it our most successful raffle so far.
- We will duplicate the process for our next BBQ which will be on Labor Day, September 3rd at 1:00 pm. I would like to train a few reliable people to sell raffle tickets so if you are interested and able to set up a table to sell tickets on Saturday or Sunday mornings in the weeks prior to scheduled raffles/events such as the Labor Day BBQ, please see me.
- The two websites have been merged. washtenawalano.club is the only website now. It is more active now with new features such as committee reports, Board of Director minutes, events calendars, and more posts on the home page about events and what is happening at the Club.
- We are in the editing stage of our 50th anniversary video. We completed the workshops and have started checking out the editing equipment to put the video together. We are very excited to have our final product!
- We have a few different groups renting space out for events in the next couple months: "Any Lengths Sober Living" will be holding a speaker jam outside on July 21st from 2-7pm. A2WG will also be holding a bonfire event on Thursday Sept 3rd, similar to the one they had last year. And the Tuesday Night On-Ramp meeting will be holding a BBQ meeting here on Tuesday, August 21st.
- We are still collecting tools for the Tool Sale we want to have this fall but haven't received much yet. If you have any unwanted tools, please put them in the drop off bin! It is also posted on google, nextdoor, and our Club website

7. Committee Reports

- a. 50th Anniversary Committee
 - i. Committee did not meet this month and will not meet in August either.
 - ii. The meetings will probably start back up in September.
 - iii. Meetings will switch to the first Tuesday of the month, at 6:30 PM.
- b. Building and Grounds

- i. Bids for the parking lot are and we decided on a contractor: Sommerset.
- ii. Their bid came in at the middle of the bids we received, and we assessed Sommerset to be the most knowledgeable about the work that needs to be done.
- iii. We expect the work to take place in August and are trying to schedule it at a time that least inconveniences the Members and patrons. We can't be sure that we can avoid work on a weekend, though, because work of this nature is weather dependent, and we have to be flexible.
- iv. We may only have one day that we're unable to park in the parking lot.
- v. In addition to the parking lot re-paving, we're going to have the patio built, and that work is scheduled to begin August 6th. It should take about a week to complete.
- vi. When completed, the patio will be a smoke / vape-free area.
- vii. The two dead trees have been removed. One of them has an 8-foot stump in order to protect the live tree next to it.
- viii. We're going to get the dead limbs removed in the fall.
- ix. We are also having LED lights installed in the parking lot.
- x. We're able to finance all of these projects through the generous donations of the Members and patrons. It's taken 2 ½ years of fundraising to raise the funds needed to make these needed repairs. We think you will be very pleased with the results.

c. Communications Committee

- i. The Team met via email this month.
- ii. Our big project was getting the new website ready to be the only website anyone needs for our Club. The information from the old website was moved over to the new website, and the new website serves both the general public and the Members.
- iii. We publicized those events we were asked to publicize, and will continue to do that.
- iv. The Team will not be meeting in August, but we will continue to perform our tasks during the month. We're just taking a break from meeting formally.

d. Governance Committee:

- i. We recommend adding "vaping" to our non-smoking policy, Policy 1.1, to be consistent with the County and City policies; and adding that "any and all illegal activities are barred at the Club."
 - 1. Khalid moved to amend the policy to add "vaping" to the non-smoking policy; and to add a policy that bans any and all illegal activities on the Club's property.
 - 2. Seconded by: Teresa
 - 3. No discussion requested.
 - 4. Passed unanimously through a voice vote.

- ii. We recommend a policy that governs how the Club, as a non-profit entity, addresses the anonymity of those persons who patronize the Club.
 - 1. Khalid moved to adopt.
 - 2. Teresa seconded.
 - 3. No discussion was requested.
 - 4. Passed unanimously through a voice vote.
 - iii. Next meeting: September 26, 2018 at 6:30.
- e. Fund-Raising Committee
 - i. Tool Sale: We are still not getting much material. We're going to move the Collection Bin inside the building and place it under large Tool Sale poster. We're also going to add the sale to Nextdoor, Google, and Websites, and put flyers on tables. We're waiting to set a date for the sale based on what we collect.
 - ii. If you have recipes for the cookbook, please send to Margo.
 - iii. High Tea Party: (Part of Social & Fundraising Committee). We have not yet set a date for this event, but are planning it for September. Maybe Saturday, Sept 22nd or Sunday Sept 23rd.
 - iv. We did really well for July Fourth raffle, which made \$405 for Club. We will have another raffle for Labor Day BBQ, and will try to train a few volunteers to help sell the raffle tickets at the table in the hall.
 - v. Will we do a combo meeting (Fundraising, Social, & Membership Committees) in August or can we just use email to plan for September events. The thinking is that email will be sufficient.
- f. Membership Committee
 - i. We added 3 members this month. We now have 175 members.
 - ii. We are gearing up for the September Membership Drive. Things we are considering:
 - 1. We might connect the High Tea Party with Drive.
 - 2. Kristin saved some of the WAC mugs. Maybe the first 10 or so new members can have a free mug with their membership.
 - 3. We still need to decide if we want to do any bake sale days related to the Drive. Maybe Betsy/A2WG would be willing to help coordinate a bake sale.
 - 4. We are considering adding a second table during the Drive to sign up general volunteers.
 - iii. We're working on renewing perks for members and maybe finding new businesses willing to participate. Kristin and Kathy will get flyers out on this topic.
 - iv. Will we do a combo meeting in August or can we just use email to plan for September events. The thinking is that email will be sufficient.
- g. The Social Committee:

- i. High Tea Party: (Part of Social & Fundraising Committee). We have not yet set a date for this event, but are planning it for September. Maybe Saturday, Sept 22nd or Sunday Sept 23rd.
- ii. Game Night: Don B. ran the July game night. It was a fun night! Flyers were on the tables and on the website.
- iii. Move Night: The poster advertising Movie Night goes up week of movie night and is posted on the website. Denise will coordinate Movie Night in July. The movie will be "The Sixth Sense."
- iv. Labor Day BBQ: Kristin and Joe will coordinate. We will again sell 50/50 raffle tickets before the event. We're looking for responsible volunteers who are willing to be trained on selling the raffle tickets and will host the raffle tables for a couple of weeks before the picnic. We may send flyers to other clubs and A2WG. We're going to coordinate some music for the picnic.
- v. Suggestions: joke night, open music night, poetry slam night, sing-a-long.
- vi. If you have suggestions, please come to the committee meeting. The suggestions in the suggestion box have no names attached to them, and we don't know how to get back to the person who made the suggestion.
- vii. Will we do a combo meeting in August or can we just use email to plan for September events. The thinking is that email will be sufficient.

8. New Business.

- A request to get married at the Club. Referred to Kristin to work out the details.
- A request from the Saturday morning men's meeting to provide more chairs in the Recovery Room for their meeting. Kristin will work with the group to make sure they have the chairs they need.
- The Saturday morning men's meeting wants to increase their literature presence. They want a literature table in the hallway. They want to purchase literature from HVAI, to increase HVAI's sales. The Board suggested to the meeting that they purchase the materials from the WAC, which purchases the materials from HVAI and that way the group could support both the HVAI and the WAC. The men's group will revisit their request in light of that response and the information that Big Books and meeting schedules are available for free to newcomers.
- Suggestion: Since we no longer allow people to drop off clothes / household goods / food/ etc for other members to have for free, can we use the website to have a member-to-member exchange of goods? The Communications Team will consider it and come back with a recommendation.
- Suggestion: Host a community sing-a-long / open mic night. If we reach out to the wider community, we may be able to draw from people in the non-recovery community who want to support us, and will become contributors to the Club. The person suggesting this event is going to go to the Social Committee meeting and work out the details.

- Pete P. may have some artifacts for the 50th Anniversary celebration. Historical information should go to Pat R., and should be provided to her as soon as possible .

9. Member Comments: None.

10. Move to adjourn: Khalid
Seconded: Teresa
Unanimous voice vote to adjourn.

11. Adjourned at: 7:20 P.M.

12. Serenity Prayer

Next Board meeting: Thursday, September 20, 2018 at 6:30 PM

Respectfully submitted,

Teresa Killeen, Secretary